

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 13, 2007
10:00 a.m.
Council Chambers
Fort Vermilion, AB**

PRESENT: Bill Neufeld Reeve
Walter Sarapuk Deputy Reeve
Peter Braun Councillor
John W. Driedger Councillor
Ed Froese Councillor
Willy Neudorf Councillor
Greg Newman Councillor
Jim Thompson Councillor
Lisa Wardley Councillor
Stuart Watson Councillor

ABSENT:

ALSO PRESENT: William (Bill) Kostiw Chief Administrative Officer
Carol Gabriel Executive Assistant
John Klassen Manager of Utilities & Facilities
Paul Driedger Director of Planning & Emergency Services

Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on Tuesday, February 13, 2007 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:01 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 07-099 MOVED by Councillor Neudorf

That the agenda be adopted as presented.

CARRIED

ADOPTION OF THE PREVIOUS MINUTES: 3. a) Minutes of the January 24, 2007 Regular Council Meeting

MOTION 07-100

MOVED by Councillor Froese

That the minutes of the January 24, 2007 Regular Council meeting be adopted as presented.

CARRIED

3. b) Minutes of the January 25, 2007 Special Council (Budget) Meeting

MOTION 07-101

MOVED by Councillor Braun

That the minutes of the January 25, 2007 Special Council (Budget) meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

DELEGATIONS:

5. a) RCMP

MOTION 07-102

MOVED by Councillor Wardley

That the RCMP monthly statistical report for the month of January 2007 be received for information.

CARRIED

GENERAL REPORTS:

6. a) Minutes of the December 20, 2006 & January 16, 2007 Municipal Planning Commission Meeting

MOTION 07-103

MOVED by Councillor Neudorf

That the Municipal Planning Commission meeting minutes of December 20, 2006 and January 16, 2007 be received for information.

CARRIED

6. b) Action List

MOTION 07-104

MOVED by Councillor Thompson

That the action list be received for information.

CARRIED

PUBLIC HEARINGS: **7. a) Bylaw 586/06 Road Closure Between Plan 962-4275, Block 4, Lots 18-27, Block 18, Lots 11 and 12, and Block 19, Lots 1-12**

Reeve Neufeld called the public hearing for Bylaw 586/06 to order at 10:13 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 586/06 was properly advertised. Paul Driedger, Director of Planning, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Road Closure Bylaw. Paul Driedger, Director of Planning presented the Development Authority's submission and indicated that first reading was given on June 28, 2006.

Reeve Neufeld asked if Council has any questions of the proposed Road Closure Bylaw. Discussion followed.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 586/06. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 586/06. There was no indication that anyone present wished to speak to the bylaw.

Reeve Neufeld closed the public hearing for Bylaw 586/06 at 10:16 a.m.

MOTION 07-105

MOVED by Councillor Neudorf

That second reading be given to Bylaw 586/06 being a road closure bylaw to close a portion of public road allowance within the Hamlet of Zama between Plan 962-4275, Block 4, Lots 18 through 27 inclusive, Block 18, Lots 11 and 12, and Block 19, Lots 1 through 12 inclusive.

CARRIED

Councillor Newman joined the meeting at 10:17 a.m.

MOTION 07-106

MOVED by Councillor Thompson

That third reading be given to Bylaw 586/06 being a road closure bylaw to close a portion of public road allowance within the Hamlet of Zama between Plan 962-4275, Block 4, Lots 18 through 27 inclusive, Block 18, Lots 11 and 12, and Block 19, Lots 1 through 12 inclusive.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORT:**

8. a) Council Committee Reports

Councillor Froese reported on the Emerging Trends in Municipal Law session, Connecting the NWT Symposium, and Municipal Planning Commission meetings.

Councillor Braun reported on the budget meeting, Health Needs Assessment meeting, Fire/EMS awards banquet, meeting with Frank Oberle, Municipal Planning Commission meetings, Finance Committee meetings, La Crete Recreation Board annual general meeting, MPC rural country residential open house in High Level, and the AAMD&C zone meeting.

Councillor Newman reported on the budget meetings, Connecting the NWT Symposium, and the Caribou Mountains Advisory Committee.

Councillor Thompson reported on the High Level Industry Advisory Committee meeting and the Fort Vermilion Recreation board annual general meeting.

Councillor Wardley reported on the budget meeting, meeting with assumption RCMP, Zama recreation board meeting, and the AAMD&C zone meeting.

Councillor Watson reported on the negotiations with Town of High Level, Finance Committee meetings, and the MPC rural country residential open house in High Level.

Councillor Neudorf reported on the budget meeting, Agriculture Service Board convention, and the AAMD&C zone meeting.

Councillor Driedger reported on the AAMD&C zone meeting and health recruitment.

Deputy Reeve Sarapuk reported on the Finance Committee meetings, MPC rural country residential open house in High Level, and the Public Advisory Committee meeting.

Reeve Neufeld reported on the MPC rural country residential open house in High Level, AAMD&C zone meeting, and the Finance Committee meetings.

MOTION 07-107

MOVED by Councillor Newman

That the Council Committee verbal reports be accepted as information.

CARRIED

9. j) Etna's Landing Campground Request

MOTION 07-108

MOVED by Deputy Reeve Sarapuk

That the Etna's Landing Campground request be tabled for further information and for discussion at Council's planning session.

CARRIED

Reeve Neufeld recessed the meeting at 11:01 a.m. and reconvened the meeting at 11:14 a.m.

8. b) CAO & Director Reports

MOTION 07-109

MOVED by Councillor Thompson

That the Director of Corporate Services report be accepted for information.

CARRIED

MOTION 07-110

MOVED by Councillor Braun

That the Director of Planning & Emergency Services report be accepted for information.

CARRIED

MOTION 07-111

MOVED by Councillor Wardley

That the Manager of Utilities & Facilities report be accepted for information.

CARRIED

MOTION 07-112

MOVED by Councillor Newman

That the Chief Administrative Officer report be accepted as presented.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

9. a) Bylaw 605/06 Area Structure Plan for SW 12-107-14-W5M-Derk Friesen

MOTION 07-113

MOVED by Councillor Driedger

That first reading be given to Bylaw 605/06, being a bylaw to adopt the Area Structure Plan for SW 12-107-14-W5M.

CARRIED

**9. b) Bylaw 609/07 Subdivision Cancellation
Plan 952-2134, Block 01, Lot 01, on Part of SW 32-109-18-W5M**

MOTION 07-114

MOVED by Councillor Newman

That third reading be given to Bylaw 609/07 to cancel subdivision Plan 952-2134, Block 01, Lot 01 on Part of SW 32-109-18-W5M.

CARRIED

**9. c) Bylaw 610/07 Land Use Bylaw Amendment to Rezone
Part of SW 12-107-14-W5M from Rural Country
Residential District 3 (RC3) to Rural Country
Residential District 2 (RC2)**

MOTION 07-115

MOVED by Councillor Neudorf

That first reading be given to Bylaw 610/07 being a Land Use Bylaw amendment to rezone Part of SW 12-107-14-W5M from Rural Country Residential District 3 (RC3) to Rural Country Residential District 2 (RC2).

CARRIED

**9. d) Bylaw 611/07 Being a Land Use Bylaw Amendment to
Rezone Part of SW 7-109-19-W5M from Rural Country**

**Residential District 3 (RC3) to Rural Industrial District
1 (RI1) – Rural High Level**

MOTION 07-116

MOVED by Councillor Driedger

That first reading of Bylaw 611/07 be tabled to the February 28, 2007 regular council meeting.

CARRIED

**9. e) Bylaw 612/07 Land Use Bylaw Amendment to Amend
the Minimum Lot Size of the Rural Country
Residential Districts**

MOTION 07-117

MOVED by Councillor Neudorf

That first reading of Bylaw 612/07 be tabled for future consideration.

CARRIED

**9. f) Bylaw 613/07 Land Use Bylaw Amendment to Amend
the Discretionary Uses of the Public/Institutional
District “HP” to include Professional Offices**

MOTION 07-118

MOVED by Councillor Wardley

That first reading be given to Bylaw 613/07 being a Land Use Bylaw Amendment to amend the discretionary uses of the Public/Institutional District “HP” to include professional offices.

CARRIED

9. g) Legal Counsel Fees to be Charged to Developer

MOTION 07-119

MOVED by Councillor Newman

That the Fee Schedule Bylaw be revised to include a \$400.00 fee where a development permit application is a result of intervention by legal counsel after three notifications from the County, and that the revised Bylaw be presented to Council for approval.

CARRIED

Reeve Neufeld recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:49 p.m.

9 h) County Building Construction Task Force Terms of Reference

MOTION 07-120

MOVED by Councillor Wardley

That the County Administration Building Construction Task Force Terms of Reference be adopted as amended.

CARRIED

9. i) Weather Station – La Crete Airport

MOTION 07-121

MOVED by Councillor Neudorf

That Mackenzie County enter into a 20 year lease agreement with the Province of Alberta for the establishment of a Weather Station at the La Crete Airport. The lease size shall be 200 square meters and provided to the Province of Alberta at no cost.

CARRIED

Sgt. Ryan Becker with the Fort Vermilion RCMP Detachment joined the meeting to discuss the statistics for the month of January and service delivery in the County.

9. k) Zama Fire Guard

MOTION 07-122

MOVED by Councillor Wardley

That administration request quotations for project ZA-01-06, being a vegetation management prescription within the Hamlet of Zama.

CARRIED

**OPERATIONAL
SERVICES:**

10. a) Access Construction Policy PW037

MOTION 07-123

MOVED by Councillor Neudorf

That Access Construction Policy PW037 be adopted as amended.

CARRIED

10. b) Zama Equipment – Requisition to Purchase

MOTION 07-124

MOVED by Councillor Neudorf

That the purchase of the skidsteer be tabled until after the approval of the budget.

CARRIED

10. c) Zama Water Treatment Plant Tender

MOTION 07-125

MOVED by Councillor Newman

That administration proceed with the tender for the Zama water treatment plant upgrading, as per Option 1 – construction at existing water treatment plant site, and the sewer upgrade to be funded from the capital budget.

CARRIED

10. d) Gravel Crushing Tender

MOTION 07-126

MOVED by Councillor Newman

That administration proceed with a gravel crushing tender for a one year or three year supply of gravel in municipal pits located in West La Crete, Fidler, and North Vermilion.

CARRIED

10. e) Tompkins Landing Ice-Bridge

MOTION 07-127

MOVED by Councillor Neudorf

That the Tompkins Landing Ice-Bridge update be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 2:19 p.m. and reconvened the meeting at 2:35 p.m.

**CORPORATE
SERVICES:**

11. a) Zama Water Treatment Plant Borrowing Bylaw 614/07

MOTION 07-128
Requires 2/3

MOVED by Councillor Braun

That first reading be given to Bylaw 614/07, being a bylaw authorizing a debenture borrowing in the amount of \$3,178,230 to construct a new water treatment plant in the Hamlet of Zama.

CARRIED

11. b) Finance Committee – Terms of Reference

MOTION 07-129

MOVED by Councillor Wardley

That the Finance Committee Terms of Reference be approved as presented.

CARRIED

11. c) Request to Reduce taxes

MOTION 07-130

MOVED by Councillor Thompson

That the request for a reduction in property taxes be received for information.

CARRIED

**11. d) Residential Tenancy Agreement with the La Crete
Municipal Nursing Association**

MOTION 07-131

MOVED by Councillor Newman

That the Residential Tenancy Agreement with the La Crete Municipal Nursing Association be tabled to the February 28, 2007 regular council meeting for further information.

CARRIED

**11. e) Rocky Lane Agricultural Society – Request for
Funding**

MOTION 07-132

Requires 2/3

MOVED by Councillor Wardley

That \$3,000 be granted to the Rocky Lane Agricultural Society for the bibs purchase with the condition that "Mackenzie County" be printed on it, to be funded from the operating reserve RESV15 – Funding to Community Non-Profit Organizations.

CARRIED

11. f) Request for Taxes Write Off

MOTION 07-133

MOVED by Councillor Neudorf

That the request to write off outstanding taxes for tax rolls 076711, 106094, and 313865 be tabled to the February 28, 2007 regular council meeting.

CARRIED

11. g) Request for Sponsorship – Nicole Quick

MOTION 07-134

Requires 2/3

MOVED by Deputy Reeve Sarapuk

That Mackenzie County approve the sponsorship request from Nicole Quick, under the RCMP Summer Student Program, in the amount of \$4,250.00 to be funded from the operating budget.

CARRIED

11. h) Mackenzie Regional Water Partnership Initiative

MOTION 07-135

MOVED by Councillor Neudorf

That MD of Mackenzie participate in, and submit a Regional Partnership Initiative Exploration grant application for, the Mackenzie Regional Water Partnership under the Alberta Municipal Affairs Partnership Initiative.

CARRIED

MOTION 07-136

MOVED by Councillor Thompson

That MD of Mackenzie agrees to be designated as the managing partner for the Mackenzie Regional Water Partnership for the purposes of receiving, administering, allocating, reporting, and accounting for the grant funds on behalf of the partners.

CARRIED

MOTION 07-137

MOVED by Councillor Froese

That MD of Mackenzie agrees to enter into a Conditional Grant Agreement governing the purpose and use of the exploration grant funds as the managing partner, subject to ratification by the Town of High Level.

CARRIED

11. i) 2007 Capital and Operating Budgets

MOTION 07-138

MOVED by Councillor Newman

That a meeting be held on February 23, 2007 at 10:00 a.m. for further review and adoption of the 2007 operating and capital budgets.

CARRIED

11. j) Mackenzie Housing Management Board

MOTION 07-139

MOVED by Councillor Newman

That the Mackenzie Housing Management Board be invited to meet with the Mackenzie County Council on February 28, 2007 at 4:00 p.m.

CARRIED

11. k) Linear Property Assessment Process Session

MOTION 07-140

MOVED by Councillor Neudorf

That any Councillor available be authorized to attend the linear property assessment process session in Grande Prairie on February 21, 2007.

CARRIED

**11. l) Northern Health Funding & Community Involvement
in Physician Recruitment and Retention**

MOTION 07-141

MOVED by Councillor Watson

That the Northern Health Funding and Community Involvement in Physician Recruitment and Retention session be received for information.

CARRIED

11. m) Northern Alberta Development Council

MOTION 07-142

MOVED by Councillor Wardley

That Council write a letter of endorsement for Councillor Braun for his application to become a member of the Northern Alberta Development Council.

CARRIED

11. n) Fort Vermilion Recreation Board

MOTION 07-143

MOVED by Councillor Newman

That the Fort Vermilion Recreation Board discussion be moved in camera.

CARRIED

11. o) Council Workshop

MOTION 07-144

MOVED by Councillor Newman

That a workshop be scheduled for the third week in June and that administration bring back options.

CARRIED

11. p) Cell Phones

MOTION 07-145

MOVED by Councillor Wardley

That a \$20 fee be charged to individuals for each cell phone offense during a council meeting and that the dollars collected from these offenses be donated to a charity.

CARRIED

11. q) AAMD&C Spring 2007 Convention

MOTION 07-146

MOVED by Deputy Reeve Sarapuk

That Councillors be authorized to attend the AAMD&C spring 2007 convention in Edmonton on March 19-21, 2007 and the Jubilee RiskPro Training Program workshop on March 19, 2007.

CARRIED

11. r) Proof of Elector Eligibility

MOTION 07-147

MOVED by Councillor Neudorf

That the proof of elector eligibility be received for information.

CARRIED

11. s) Information/Correspondence

MOTION 07-148

MOVED by Councillor Newman

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 07-149

MOVED by Councillor Braun

That consideration be given to move in Camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:28 p.m.

- 12. a) Town of High Level Negotiations
- 12. b) Health Services
- 12. c) Personnel & Contracts
- 12. d) Union Negotiations
- 12. e) Northwest Corridor Development Corporation Strategic Plan
- 12. f) Mustus Lake Centre Lease Agreement
- 12. g) Fort Vermilion Recreation Board

CARRIED

MOTION 07-150

MOVED by Councillor Newman

That Council move out of camera at 4:45 p.m.

CARRIED

12. a) Town of High Level Negotiations

MOTION 07-151

MOVED by Councillor Braun

That Councillor Watson, Councillor Newman, and the Chief Administrative Officer be authorized to meet with Footner Forest Products to discuss their needs.

CARRIED

12. d) Union Negotiations

MOTION 07-152

MOVED by Councillor Neudorf

That Council reject the Union proposed Collective Agreement and return to the bargaining table.

CARRIED

MOTION 07-153

MOVED by Councillor Wardley

That all Council be appointed to the Bargaining Committee.

CARRIED

12. f) Mustus Lake Centre Lease Agreement

MOTION 07-154

MOVED by Councillor Froese

That Paul Driedger and John Klassen review the sales and rental agreement for the Mustus Lake Centre in La Crete.

CARRIED

CAO EVALUATION:

13. a) Chief Administrative Officer Evaluation

MOTION 07-155

MOVED by Councillor Newman

That the Chief Administrative Officer evaluation be tabled till further notice.

CARRIED

NEXT MEETING DATE:

14. a) Regular Council Meeting

Wednesday, February 28, 2007

6:00 pm

Council Chambers, Fort Vermilion, Alberta

ADJOURNMENT

15. a) Adjournment

MOTION 07-156

MOVED by Councillor Braun

That the Regular Council meeting be adjourned at 5:00 p.m.

CARRIED

These minutes were approved on Wednesday, February 28, 2007.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant